



ECF Flier

June 1999

New ECF Release

A new version of ECF is being tested and will be released in early July. We will post the release notes as soon as we receive the final report from the Administrative Office. Until then, the following is a list of some of the new and improved functionality.

Batch Filings

Attorney's will be able to "batch file" pleadings. Such pleadings must have the same docket event, but can have separate documents or attachments.

Trustee Batch Program

Trustees will be able to pull up all scheduled 341 meetings for a particular day, view the cases, and docket either no-asset, request for asset notice, or continuance of 341 meeting from the same screen.

Claims

Attorneys will be able to file claims.

Timeout

Currently, when a user times out of ECF, they must go to the login screen and type in the login and password again, which takes the user back to the main menu. With this new feature, when a timeout occurs, the user will be presented with a screen asking only for the password. When this is typed in, the user will be taken right back to the screen they were working on when the timeout occurred.

Query

An alias query and a case summary report will be available.

Newport News Division Information

As many of you know, our Newport News Division will be relocating in December 1999. To help prepare for this, beginning in August, all cases filed in the Newport News Division will be deemed electronic cases. To ensure all parties have the opportunity to ask questions and receive up-to-date information, Bill Blevins, Chief Deputy, and Andrea Redmon, ECF Coordinator will be at the Newport News Division to answer questions on the following days.

Wednesday, June 23 from 9:30 to 11:00 and
1:00 to 2:30

Wednesday, July 7 from 1:00 to 2:30

Wednesday, July 14 from 9:30 to 11:00

Monday, July 19 from 9:30 to 1:00

Friday, July 9 - Presentation after court followed up with an opportunity for questions.

Attorney Questions

"How can I access ECF if your web site is down?"

If our web site is ever down, you may access ECF via <http://ecf.vaeb.uscourts.gov>

"How do I submit proposed orders?"

Orders are required to be submitted on a diskette in either Word or Word Perfect format. If you are submitting a consent order, attorney submitting must maintain the original order with all signatures, and fill in an "/s/ Attorney name" on all required signature lines.

"What about service of orders?"

After the Judge signs the order, either he or the clerk's office will enter the order on the docket. Once the order is docketed, all parties who are registered users of ECF will receive their copy via electronic notice. Attorneys are required to provide the clerk's office envelopes for all other parties to be served conventionally.

Please forward all of your ECF questions to andrea_redmon@vaeb.uscourts.gov.

ECF FAQ's

The ECF frequently asked questions have been revised. Check them out when you have a chance!

ECF - No longer just a prototype

The ECF Prototype system we have been using has been designated as the national system for the courts. It is the sanctioned system and will be supported by the Administrative Office of the U.S. Courts and the Judicial Conference.

Attorney Training: May - June 17th

Alexandria 3

Richmond 7



Norfolk/Newport News 15

ECF Case Opening

When entering the debtor's name and address into ECF, please use only the Address 1, City, State, and Zip fields. If you use Address 2 and 3, the information entered will not appear on any notices. We are currently researching this problem and hope to have a solution sometime in the near future.

May 1999 ECF Statistics

| | Bankruptcy | Adversary |
|--------------|------------|-----------|
| Alexandria | 70 | 0 |
| Norfolk | 13 | 0 |
| Richmond | 22 | 0 |
| Newport News | 2 | 0 |